



## **Footsteps Social Worker Job Description**

**Job Title:** Social Worker

**Reports to:** Director of Clinical Services

**Position Type:** Full Time or Part Time/Exempt

### **Organizational Overview**

Footsteps supports and affirms individuals and families who have left, or are contemplating leaving, insular ultra-Orthodox Jewish communities in their quest to lead self-determined lives. Through our broad array of programs, critical supports and access to essential resources, Footsteps creates a vibrant community that celebrates the triumphs and advocates for the concerns of our members. We have served 1,500 individuals since our founding in 2003 and we have an annual budget of just over \$3M. To learn more visit [www.footstepsorg.org](http://www.footstepsorg.org).

### **Position Overview**

Footsteps seeks a skilled Social Worker to provide direct clinical support -- group and individual -- to Footsteps members. They will be an integral part of ensuring that Footsteps meets our members' emotional support needs and will ensure members are connected to both in-house and external supports and resources. The Social Worker will play a central role in creating a warm, welcoming, and safe environment for those who seek services from Footsteps. The social worker will join the clinical team and will specifically support the Family Justice program to ensure parents maintain the best possible relationships with their children as they leave ultra-Orthodoxy.

### **Responsibilities**

#### ***Clinical:***

- Provide support to Footsteps members through short-term individual counseling
- Facilitate peer support groups and other group programming
- Conduct new member intakes
- Provide crisis-intervention counseling as needed, consistent with Footsteps organizational guidelines and in accordance with social work practices and NY State guidelines

#### ***Case Management:***

- Serve as a primary point of contact for members, connecting them to in-house and external resources
- Work closely with Family Justice program staff to ensure quality wrap-around services are provided to members with children
- Research and help build out Footsteps' referral network
- Document individual meetings, referrals, and volunteer matches in Salesforce CRM
- Make comprehensive observations of Footsteps members, track and maintain confidential records, and discuss members' progress towards goals and needs with staff
- Provide input into development of programs and policies

## **Experience & Qualifications**

- Passion for Footsteps' mission
- LCSW, LMSW, or LMHC with a minimum of 5 years of related work experience
- Knowledge of the New York social service arena and relevant referral agencies/services
- Comfort engaging with and exploring new uses of technology to support programs
- Ability to work flexible hours, including 1-2 evenings per week and occasional Sundays
- Personal experience with the Footsteps population and/or individuals undergoing life transition a plus

## **Desired Competencies**

- Listens well and able to analyze issues and propose solutions
- Excellent interpersonal and communication skills
- Non-judgmental character and able to set aside personal beliefs in service to member needs
- Demonstrated resourcefulness, optimism, and flexibility in approach to work
- Keen ability to manage project workflow and juggle multiple tasks in a fast-paced environment
- Congenial, collaborative personality with the ability to work effectively in a team-oriented culture; also able to work independently when needed
- Takes initiative and comfortable offering suggestions as well as asking for feedback and guidance

**Salary Range:** \$50,000-\$60,000 FTE, commensurate with experience

## **How to Apply**

For immediate consideration, please send your resume and cover letter to [opportunities@footstepsorg.org](mailto:opportunities@footstepsorg.org) and indicate your name and "Social Worker" in the subject line. Applications will be reviewed on a rolling basis until the position is filled.

*We thank you for your interest in career opportunities with Footsteps. Due to high volume, only those candidates selected for an interview will be contacted.*

*Footsteps is an equal opportunity employer. Immigrants, people of color, formerly ultra-Orthodox individuals, LGBTQIA people, people with disabilities, and people who come from poor and working-class backgrounds are strongly encouraged to apply. Footsteps does not discriminate on the basis of race, color, religion, sexual orientation, gender identity or expression, national origin, age, disability, marital or veteran status, or any other legally protected status. We provide competitive salaries and benefits.*